



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

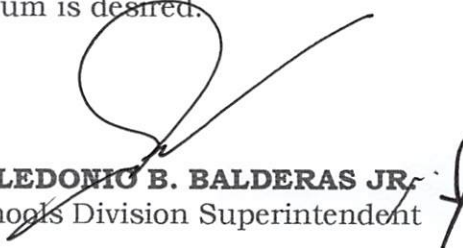
13 May 2026

DIVISION MEMORANDUM
No. 326 s. 2026

**TURNING OVER WORN-OUT, DAMAGED, FADED OR
UNSERVICEABLE PHILIPPINE FLAG**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In compliance with the **Republic Act No. 8491** titled **The Flag and Heraldic Code of the Philippines** and in reference to the received invitation letter from **Quezon Provincial Tourism Office** on the conduct of **Flag Retirement Ceremony** as part of the observance of the **National Flag Days** from **May 28 to June 12, 2026** this Office issues this Memorandum to invite the field of its active participation and collaboration.
2. This is to ensure observance of patriotism by surrendering tattered flags, or conduct ceremonies where flags are burned, and ashes buried to avoid desecration.
3. Other details of the said activity are stated on the attached invitation letter for your reference.
4. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

References: Republic Act No. 8491

Letter from Quezon Provincial Tourism Office

To be indicated in the Perpetual Index
under the following subjects:

CEREMONY
FLAG
PHILIPPINE

SGOD- turning over worn-out, damaged, faded or unserviceable philippine flag
RECH80E7-008921/May 13, 2026



Address: Brgy. Potol, Tayabas City

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Email Address: tayabas.city@deped.gov.ph

Website: <https://www.sdotayabascity.ph>



Republic of the Philippines
Province of Quezon

QUEZON PROVINCIAL TOURISM OFFICE

07 May 2026

CELEDONIO B. BALDERAS JR.
School Division Superintendent
DEPED Tayabas City
Quezon Province

Dear Sir:

Greetings of peace and progress!

The Quezon Provincial Tourism Office, through its Culture and the Arts Unit, in partnership with the Quezon Province Heritage, History, Culture, and the Arts Council and the Boy Scouts of the Philippines – Quezon Province Council, is conducting the Flag Retirement Ceremony as part of the observance of the National Flag Days from May 28 to June 12, 2026.

This activity is implemented in strict compliance with Section 19 of Republic Act No. 8491, also known as the Flag and Heraldic Code of the Philippines, which mandates the proper handling, preservation, and respectful retirement of worn-out, damaged, faded, or unserviceable national symbols.

In line with this, we are cordially inviting your good office and all public and private schools under the Lucena Division to gather and turn over all unserviceable Philippine flags in your possession. These flags will be collected as part of the preparation for the solemn ceremony.

Details of the Activity:

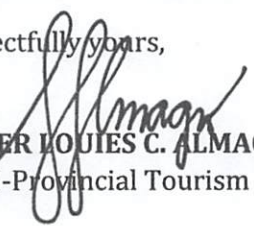
- Collection Period: May 11 to June 04, 2026
- Drop-off Point: Quezon Provincial Tourism Office, Capitol Compound, Lucena City
- Deadline of Submission: June 04, 2026 (Thursday)
- Flag Retirement Ceremony: June 05, 2026 (Friday) at 4:00 PM
- Venue of Ceremony: Front of the Provincial Old Capitol, Perez Park, Capitol Compound, Lucena City

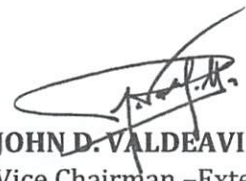
We believe that your active participation and cooperation will greatly contribute to the successful implementation of this meaningful undertaking. Your support in upholding the dignity of our national symbol is truly commendable and aligns with the values we promote for the youth and the community.

We look forward to your positive response and continued partnership in preserving our national heritage and traditions.

Thank you very much for your kind consideration and support.

Respectfully yours,


NESLER LOUIES C. ALMAGRO, MMPA
PGDH-Provincial Tourism Officer


JOHN D. VALDEAVILLA, LPT
Vice Chairman –External
Quezon Province Heritage, History, Culture, and the Arts Council